

## Summarized Process for SDP Certification.

Please note that there is no fee for certification, it is a benefit of membership in the Society of Decision Professionals. There is no requirement for certification to be a member of the society. Because of the effort by Society volunteers, certification can only be assessed for candidates who are members.

The process is:

1. If you are not already a member, join SDP by going to <http://decisionprofessionals.com/> and clicking Membership/Become a Member from the menu.
2. Contact Hilda Cherekdjian at email [hilda@decisionprofessionals.com](mailto:hilda@decisionprofessionals.com). She will validate your membership and forward your request to the Certification Council.
3. The Chair of the Certification Council will discuss with you which certification level seems most appropriate and provide an application packet. More information is available at <http://decisionprofessionals.com/membership/sdp-member-certification>.
4. Return your completed application to the Chair of the Certification Council. You should also alert your references that they will be contacted to request a statement.
5. Your application, along with statements by your references, is reviewed by the Certification Council.

The application review is done by volunteers but we strive to be timely. Usually any delay in the process is caused by the wait for references to provide a statement. References are used to help ensure that certification is a fair standard so that it has meaning for employers, clients, and those holding certification. If you have difficulty in identifying references who are SDP members we will work with you. Usually a committee is formed to review examples of your work and the committee members then serve as your references.